



BEFORE THE EVENT

AFTER THE EVENT

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STEP 1 → STEP 2 → STEP 3 → STEP 4 → STEP 5 → STEP 6

HCO

Application for Educational Grant.

Requirements:

- The request must be made in the name of the institution
- The request must be made in writing, containing all information needed for the company to make an assessment, including the category of HCPs who will benefit from it

Signature of contract (incl. all necessary documentation)

Agreement executed - compliant allocation of funds according to intended purposes

Confirmation of the execution of the agreement (e.g. appropriate documentation of budget allocation)

COMPANY

The process may in certain cases be initiated by a company if the proposal is duly documented and contains sufficient information

Independent decision making/review process (e.g by a "Grant Committee"):

- Check if recipient is qualified/genuine
- Review request in detail
- Documented review of any potential bribery or corruption risk (i.e. red flags)
- Ensure compliance with local requirements

Decision to fund the Educational Grant, if positive, the granting of the funds would be subject to:

- Written contract between Company & HCO
- Clause 1: Compliance with code requirements for events
- Clause 2: Transparency obligations of the company (and when required, consent)
- Clause 3: rights for the company to verify that the Grant was used for the intended purpose

Funds Granted

Publication of the Educational Grant on the MedTech Europe Transparency platform, or where locally required

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Verification that the Grant was used for the intended purpose (optional)